

A Lucrative Career Opportunity Awaits You!



Position: Manager – Management Information Systems

Job Purpose

A reputable organisation in Lusaka is seeking a Manager – Management Information Systems to lead the design, administration, security, and continuous improvement of the Organisations databases, data pipelines, and information systems, so that official reports are produced on reliable, recoverable and interoperable infrastructure.

Main Duties and Responsibilities

- Design, administer, and tune SQL and NoSQL
- Build and maintain automated ETL/ELT pipelines, including extraction, cleaning, transformation, and loading.
- Implement data models, metadata standards, and data exchange protocols so information systems can exchange and reuse data.
- Assure data quality, consistency, and interoperability across various data sources.
- Protect data assets through access control, system hardening, backup, and tested recovery.
- Support departments with information systems, incident resolution, and documentation.
- Introduce appropriate data-engineering tools and contribute to the digital-transformation roadmap.
- Lead the section: set targets, develop staff, and manage change and continuity.

Minimum Qualification and Experience

- Full Grade 12 certificate minimum five (5) O levels including English and Mathematics. (Must be ZAQA Verified)
- Bachelor's degree in Computer Science, Information Systems, Software Engineering, Data Engineering, or a related ICT field. A relevant master's degree is an advantage. (Must be ZAQA Verified)
- Practicing Member of the Information and Communications Technology Association of Zambia (ICTAZ).
- Eight (8) Years in information systems, database administration, data engineering, or systems development, including three (3) years at managerial level.

Job Knowledge

- Software development and software acquisition lifecycles.
- SQL and NoSQL administration, data modelling, and ETL/ELT.
- Report/Business Intelligence production systems, large-data management, and metadata.
- Cybersecurity, backup and recovery, and system hardening.
- Cloud, virtualisation, and scripting (Python, Bash, or PowerShell).
- Performance tuning.

Job Competences

Analytical and problem-solving skills; risk and change management; leadership and staff development; stakeholder engagement; clear communication; integrity and confidentiality; results orientation.

How to Apply

Suitably qualified candidates should submit their application letters, supported by **copies of academic and professional qualifications certified by Zambia Qualifications Authority (attach proof of submission) along with detailed CVs with two (2) traceable referees, active email address and NRC**. Applications received later than the closing date shall not be considered. Only shortlisted candidates will be contacted via email, provide active email.

Closing Date: 14th October 2026 / **Application Link:** <https://ee.kobo.grz.gov.zm/single/tUYyj6o3>