



**Public Notice**  
13<sup>th</sup> March 2026

# Notice of Proposed Motions for the 17th Annual General Meeting

## Proposed ICTAZ Constitution Amendments

Pursuant to Article 16 of the ICTAZ Constitution (2025), and the Notice of the 17th Annual General Meeting (AGM) published in the Zambia Daily Mail on 23rd January 2026 and further circulated through ICTAZ social media platforms and members' email addresses, be advised that the Executive Council received the following as amendments.

The 17th Annual General Meeting is scheduled to be held on 20th March 2026 at 09:00 hours at Avani Victoria Falls Resort, Livingstone. Accordingly, the proposals will be tabled for further deliberation.

**NOTE: The following proposals were received as submitted:**

### 1. Received from Alinani Simutanda on 23 February at 14:36

Section	Proposed	Rationale
12.6 – Tenure of Office	The immediate past president shall be an ex-officio member of the executive council	For the sake of institutional memory and continuity, the office of immediate past president similar to practices in many other institutions. The past president shall be permitted to continue serving on the Executive Council in an ex-officio capacity. ISACA and EIZ has those provisions. In a case where the entire board/Executive is voted out or changed, this will be very helpful for the Association

## 2. Received from Andrew Kampolo on 26 January 2026 at 14:48

Section	Proposed	Rationale
<p><b>7.1 Composition of the Council</b></p> <p>There is constituted under section 7 of the Act, an Executive Council which shall be tasked with the responsibility of managing and controlling the affairs of the Association. The Council shall consist of:</p> <ul style="list-style-type: none"> <li>a) The President;</li> <li>b) The Vice president;</li> <li>c) The National Secretary;</li> <li>d) The National Treasurer;</li> <li>e) The chairperson of each region;</li> <li>f) The chairperson of each committee of the council; and</li> <li>g) Two elected committee members.</li> </ul>	<p><b>7.1 Composition of the Council</b></p> <p>There is constituted under section 7 of the Act, a Board which shall be tasked with the responsibility of governance, risk management and compliance as far as running the affairs of the Association.</p> <p>The Board shall consist of seven members: -</p> <ul style="list-style-type: none"> <li>a) The President (Board Chairperson);</li> <li>b) The Vice president (Deputy Board Chairperson);</li> <li>c) The Secretary;</li> <li>d) The Treasurer;</li> <li>e) Technology and Professional Development Chairperson ;</li> <li>f) Membership Chairperson;</li> <li>g) Audit, Risk and Compliance Chairperson;</li> </ul> <p>Board committees to be constitutes should be. Each committee will have a minimum of two independent members and one Board members who shall chair the committee meetings.</p> <ol style="list-style-type: none"> <li>1. The Membership Registration Board</li> <li>2. The Professional Ethics and Compliance Committee</li> <li>3. Technology and Professional Development Committee</li> <li>4. Audit, Risk and Compliance Committee</li> <li>5. Finance, HR and Operations Committee</li> </ol>	<p>To reduce the cost of governance while ensuring that ICTAZ is effective. Change the current executive council into a Board of Directors that are elected from among members to represent the affairs of ICTAZ. All the committees therefore should be dropped and such committees shall be constituted by the Board.</p> <p>Each committees should then be constituted to have 3 members only and two appointed from among members of ICTAZ based on skills and competencies necessary to ensure effectiveness. Board committees to be constitutes</p>

Section	Proposed	Rationale
<p><b>7.2 Duties of the Council</b></p> <p>The functions of the Council are to: -</p> <ul style="list-style-type: none"> <li>i) Manage and control all the affairs of ICTAZ;</li> <li>ii) to appoint signatories to the ICTAZ bank accounts;</li> <li>iii) maintain a register of members of ICTAZ and the categories of membership applicable to those members;</li> <li>iv) Promote an understanding of professional ethics amongst the information and communications technology professionals;</li> <li>v) Approve the annual budget and plans of ICTAZ;</li> <li>vi) Approve the policy and strategic plan of ICTAZ;</li> <li>vii) Over-see the implementation and successful operation of the policy and functions of ICTAZ.</li> <li>viii) To appoint members of selected committees. ix) To fix allowances from time to time for members sitting in various meetings.</li> </ul>	<p><b>7.2 Duties of the Board</b></p> <p>The functions of the Board are to:</p> <ul style="list-style-type: none"> <li>i) Govern all the affairs of ICTAZ with integrity, transparency, and accountability.</li> <li>ii) Appoint the registerer and CEO and assign duties in accordance with approved delegation of authority and segregation of duties;</li> <li>iii) Promote and uphold professional ethics and responsible conduct among information and communications technology professionals;</li> <li>iv) Approve the annual budget and strategic plans of ICTAZ, ensuring alignment with the organization’s mandate and fiduciary responsibilities;</li> <li>v) Approve the policy framework and strategic plan of ICTAZ, with clear governance, risk, and compliance considerations;</li> <li>vi) Oversee the implementation, monitoring, and evaluation of ICTAZ policies and functions to ensure effective and ethical outcomes;</li> <li>vii) Appoint members of selected committees, with clear terms of reference and ongoing oversight;</li> <li>viii) Determine and review reasonable allowances for members attending meetings, ensuring consistency with governance standards and financial stewardship.</li> </ul>	<p>Enhance governance and ensure delegation of authority by migrating from management roles to Board roles and responsibilities.</p>

Let’s continue to celebrate and uphold **professionalism and integrity** in the ICT industry.

#ValueBeyondCompliance

**By Order of the Executive Council**  
Chellah Silavwe  
**Registrar and Chief Executive Officer**